## Instructions for completing the Amendment to Add Journals In NIH PubMed Central® Archive

1. In the first paragraph of the Amendment, fill in the following three fields:
2. Select the type of base agreement you are amending by keeping the appropriate agreement type and removing the other, i.e. if adding to a Full Participation agreement, remove NIH Portfolio.
3. Add the date of the latest signature on the Original Agreement. If original date is unknown, email [pmcapplication@ncbi.nlm.nih.gov](mailto:pmcapplication@ncbi.nlm.nih.gov).
4. Fill in the name of the organization that was the journal owner or journal owner’s legal representative on the Original Agreement.

**B.** In paragraph #1, list the journal(s) that you are including in PMC. For each, specify:

* The earliest issue that you will deposit in PMC.
* Any delay (embargo) that you wish to impose after publication, before articles are made available to the public in PMC.
* Whether the journal includes Open Access (OA) articles as defined in the Original Agreement. *Note that OA articles are not simply articles that are free at time of publication. They are articles with a Creative Commons or similar license, which allows users to redistribute them without permission. They will be made available for automated downloading from the PMC OA subset.*

**C.** In the box below, enter the name, email, and postal address of the person to whom NLM can return a copy of the agreement after it has been signed by NLM.

Name:

Email:

Postal address:

**D.** Return a signed copy of the amendment to: [pmcapplication@ncbi.nlm.nih.gov](mailto:pmcapplication@ncbi.nlm.nih.gov).

# Amendment to Add Journals to an existing Agreement For Participation In NIH PubMed Central® Archive

[*NOTE: This amendment may be used only with a* ***PMC Full Participation*** *or* ***PMC NIH Portfolio*** *agreement. Indicate the relevant agreement in the sentence below.*]

This amends the [Full Participation | NIH Portfolio] Agreement For Participation in NIH Pubmed Central Archive, dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (hereinafter, the “Original Agreement”) between the National Library of Medicine, National Institutes of Health (NIH), U. S. Department of Health and Human Services (hereinafter, "NLM") and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter, "Participant").

The purpose of this Amendment is to include additional journals from Participant in the PubMed Central (“PMC”) and PubMed Central International (“PMCI”) archives, subject to the same terms, conditions and rights on archiving and use as are defined in the Original Agreement, except where there is a conflict between this Amendment and the Original Agreement, in which case the terms of this Amendment will apply.

Participant agrees to include the following additional title(s) in PMC subject to the specified conditions on access to articles. The “Content” to be deposited for each journal is the same as is defined in the Original Agreement.

| Journal Title | Earliest Date and Volume/ Issue to be Deposited † *[publication date (month, year) and volume/issue]* | Release Delay / Embargo‡ *(number of months after publication, or “none”)* | Deposits Include Open Access Articles# *(“yes” or “no”)* |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
| **†** Indicate the earliest publication date (month and year) and volume/issue of the journal for which Participant will provide Content.  **‡** NLM will delay the release of articles to the public for the specified number of months after publication. If the embargo for some of the articles in a journal will be different from (greater or less than) what is specified in the table, Participant will follow PMC’s technical specifications for defining release delays in the article XML. Participant agrees that the maximum permissible release delay for an article is 12 months after publication.  **#** Indicate whether any of the articles deposited will be Open Access (OA) articles, as defined in paragraph 4. | | | |

1. NLM will give Participant the option to provide a link (and only one link) from the page banner on a PMC full-text article page to a page on the journal web site, as chosen by the Participant, provided that the link satisfies PMC’s technical requirements for article banner links. If this Amendment is for a Full Participation journal, this option also applies to the page banner on a PMC table of contents page.
2. Participant agrees to allow NLM to redistribute Participant’s Content to the following PMCI archive:
3. The Europe PMC (formerly UKPMC) archive, based in the UK and sponsored by the Europe PMC Funders Group.

In addition, Participant agrees to allow NLM to redistribute all of its Open Access articles (as defined in paragraph 4) to any PMCI archive, current or future.

1. For the purpose of this Amendment, an Open Access article (“OA article”) is one that is published with a Creative Commons license or a similar license that allows any user to redistribute the article without requesting permission from the copyright holder; in addition, this license may allow or prohibit the creation and distribution of derivative works or modified versions of the article, and/or may limit reuse and redistribution to non-commercial purposes only. The following additional conditions apply to all OA articles in PMC:

* Participant will clearly indicate the applicable license in both the XML and PDF versions of each OA article. The license data in the XML must conform to PMC’s guidelines for recording the terms of a license.
* NLM will not delay (embargo) the release of an article to the public when it has an OA status.
* NLM will include the Content (full-text XML and other files) for all OA articles in the PMC Open Access subset (“OA subset”).
* Content for articles in the OA subset will be freely available to users for downloading via the PMC OAI (Open Archives Initiative) service, the PMC FTP service, and similar services that allow automated downloading of articles. The usage reports described in the Original Agreement will not reflect the automated downloads of article files through these services, but they will include the retrieval of OA articles via PMC’s standard means of access.
* NLM may provide a copy of all Content that is included in the PMC Open Access subset to any current or future PMCI archive.
* Reuse or redistribution by PMC users of Content that is in the OA subset will be subject only to proper attribution of the original source and authorship, and to the license included in a particular article.

Participant will notify NLM immediately in writing, in the event of a transfer of control or ownership of a journal to a different party, and such transfer will be considered to be a termination by Participant of the Agreement for Participation in PMC for that journal, without affecting other journals that may be included in the Original Agreement or in this Amendment.

Participant represents and warrants that it has the necessary rights and authorizations, including copyright rights, to include the subject journals in PMC as specified in this Amendment.

This Agreement supersedes all previous Agreements with the Participant for the journal title(s) listed in paragraph 1.

This Amendment is effective upon the date of the latest signature below.

### NATIONAL LIBRARY OF MEDICINE

Signature Date

Dianne Babski

Name

Director, User Services and Collection Division

Title

### PARTICIPANT

Signature Date

Name

Title